

### KEYWORKERS POLICY

Branston Pre-School allocates each child a key worker group. The groups consist of two staff members who operate a buddy system, allowing for a constant familiar face. We believe it is important for the child and their family to have a main point of contact within the Pre-school. A keyworker's role is to support children within their group when they are away from their home, to give them consistent, continuous care that will foster confidence and positive self-esteem and help the child feel safe and secure both emotionally and physically.

**A Keyworker group will:**

- Share a child's Learning Journey with their parents.
- Communicate regularly with the child's parents.
- Answer any queries that a parent may have.
- Offer re-assurance, informing the parent of their child's progress.
- Ensure the families are provided with all the necessary information.

A good working relationship between parents and carers depends on open and regular communication that acknowledges the contribution of both parties.